

## Invitation to Bid

### 121515 IN-CAR CAMERA'S

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for 121515 IN-CAR CAMERA'S until 9:00 a.m. CDT December 15, 2015. Bid responses will be opened at that time, taken under advisement and evaluated. Should you have any questions please contact Don Badacour at 615-442-1819.

## NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by Purchasing Supervisor in the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until

# PROPOSAL REQUEST

NUMBER:121515

TITLE:IN CARCAMERA'S

SUMNER COUNTY BOARD OF EDUCATION  
SUMNER COUNTY, TENNESSEE

Purchasing Staff Contact:  
Vicky Currey  
(615)451 6560

# Introduction

The Sumner County Government, or herein known as "County", is hereby requesting a proposal for 121515IN CAR CAMERA'S. The vendor agrees by submitting a bid response to extend the pricing to other governmental agencies within Sumner County, Tennessee.

## General Information

### I. Proposal Package

All sealed proposal packages must include all of the following, when applicable. Any sealed proposals shall be rejected as a non conforming bid if any applicable item is missing.

- x Three (3) complete copies of proposal – It is not necessary to include a copy of the bid specifications
- x Evidence of a valid State of Tennessee Business License and/or Sumner County Business License
- x Evidence of compliance with the Sumner County Government Insurance Requirements if work is performed on County property.
- x Signed and completed Statement of Non Collusion (Attachment 1)
- x Properly completed Internal Revenue Service Form W 9
- x Evidence of a company's safety program and, if supported, a drug testing program (Attachment 2)
- x Drug Free Workplace Affidavit (Attachment 1)
- x If bid is in excess of \$25,000, a certification of non debarment must be completed (Attachment 3)  
Certification Regarding Debarment, Suspension and Other Responsibility Matters
- x Certification By Contractor (Attachment 4)

- x Certificate of naturalization
- x U.S. citizen identification card
- x Valid alien registration documentation or proof of current immigration registration

3. In addition, for all vendors with annual purchases in excess of \$50,000 (if a business license is required), a business license must include documentation

VI. Insurance Requirements and Liability  
Each bidder or respondent to the RFP

XII. Procedures for Evaluating Proposals and Awarding Contract

In comparing the responses to this RFP and making awards, Sumner County Government may consider such factors as quality

XVIII. Invoicing

Invoices are to be submitted to:

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to the subject and days POY U 00 00  
Sumner County Sheriff's Office  
117 W. Smith Street  
Gallatin, TN 37066

The vendor must provide an invoice(s) detailing the terms and amounts due and the dates due. All invoices shall indicate payment terms and any prepayment discounts.

XIX. Contract Nullification

Sumner County Government may, at any time, nullify the agreement if, in the judgment of Sumner County Government, the contractor(s) has failed to comply with the terms of the agreement. In the event of nullification, any payment due in arrears will be made to the contractor(s), but no further sum shall be owed to the contractor(s). The agreement between Sumner County Government and the contractor(s) is contingent upon an approved annual budget allotment, and is subject, with thirty (30) days notification, to restrictions or cancellation if budget adjustments are deemed necessary by Sumner County Government.

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## Specific Information

The Sumner County Sheriff's Office is soliciting bids for the purchase of an in-car camera system. The bid is to include cost for materials and delivery.

Delivery Address: Sumner County Sheriff's Office  
117 W. Smith Street  
Gallatin, TN 37066

The Sheriff's Office has selected the 108 SD2+2 Dual Camera 2.4 Ghz Mic Police In Car Video System as the preferred product. The product includes 2.4 Ghz Wireless MIC's, DVR to SD Cards and Software SD Cards. The Sheriff's Office shall accept bids for equivalent products. The vendor agrees by submitting a bid, to provide a product demonstration (by request only). The Sheriff's Office estimates ordering seven (7) units.

The Sheriff's Office requires that the vendor provide four (4) copies of the owner manual to be included with the bid documents.

SUMNER COUNTY BOARD OF EDUCATION  
Purchasing Department  
1500 Airport Road  
Gallatin, TN 37066

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

TELEPHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

AUTHORIZED COMPANY REPRESENTATIVE \_\_\_\_\_ SIGNATURE

AUTHORIZED COMPANY REPRESENTATIVE \_\_\_\_\_ PRINTED

DATE \_\_\_\_\_

BID TITLE 121515 IN CAR CAMERA'S

DEADLINE DECEMBER 15, 2015 @ 9:00 A.M.

BID AMOUNT \$ \_\_\_\_\_ per system

\$ \_\_\_\_\_ GRAND TOTAL (7 units)

BID GOOD THRU \_\_\_\_\_

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATEMENT OF NON-COLLUSION

The undersigned affirms that they are fully authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned or by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.

Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Respondent (Signature) \_\_\_\_\_

Respondent (Print Name and Title) \_\_\_\_\_

Authorized Company Official (Print Name) \_\_\_\_\_

## DRUG-FREE WORKPLACE

The Sumner County Government is committed to maintaining a safe and productive work environment where

DRUG FREE WORKPLACE AFFIDAVIT (page 2)

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The undersigned, principal officer of \_\_\_\_\_ an, employer of five (5) or more employees contracting with Sumner County Government to provide goods or services hereby states under oath as follows:

1. The undersigned is a principal officer of \_\_\_\_\_ (hereinafter referred to as the "Company") and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit because it shall be receiving pay pursuant to a contract with the state or any local government to provide goods or services.
3. The Company is in compliance with all State and Federal Laws, Rules and Regulations requiring a drug free workplace program.

Further affiant saith not.

Principal Officer: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Before me personally appeared \_\_\_\_\_ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The

CERTIFICATION BY CONTRACTOR

I, the undersigned, certify that on behalf of Contractor, I am authorized to attest and obligate the above certification and to legally bind Contractor to these terms, conditions and obligations.

\_\_\_\_\_ Title

\_\_\_\_\_ Name

\_\_\_\_\_ Date

\_\_\_\_\_ Witness