



## NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by the Purchasing Supervisor in the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until **10:00 A.M. Local Time JUNE 2, 2015** for **20150602-03 CEILING TILE & GRID**, at which time the responses will be opened, taken under advisement and evaluated. **BIDS WILL BE POSTED ON [www.sumnerschools.org](http://www.sumnerschools.org)**

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### GENERAL REQUIREMENTS AND CONDITIONS

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.
4. Partial payments will not be approved unless justification for such payment can be shown. Terms will be net 30 days.
5. Payment will not be made until the said **20150602-03 CEILING TILE & GRID** are inspected and approved as meeting all specifications by persons appointed by the Sumner County Board of Education.
6. Responses submitted must be in a sealed envelope and marked on the outside as follows:  
**RESPONSE: 20150602-03 CEILING TILE & GRID**  
**DEADLINE: 10:00 A.M.; JUNE 2, 2015**
7. Facsimile responses will not be considered.
8. If a successful bidder violates any terms of their bid, the contract, school board policy or any law they may be disqualified from bidding for a period of two years for minor violations or longer for major violations. Bids from disqualified bidders will not be accepted during the period of disqualification.
9. Prices quoted on the response (if any) are to be considered firm and binding until the said **20150602-03 CEILING TILE & GRID** are in the possession of the Sumner County Board of Education.
10. No purchase or contract is authorized or valid until the issuance of a Board Purchase Order in accordance with Board Policy. No Board Employee is authorized to purchase equipment, supplies or services prior to the issuance of such a Purchase Order.
11. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Supervisor, Vicky Currey (615) 451-6560.
12. All bids that exceed \$25,000 must have the Company Name, License Number, Expiration Date thereof and License Classification of Contractor listed on outside of sealed envelope. As required by State of Tennessee Code Annotated 62-6-119.
13. The awarded bidder will be required to post a performance and payment bond in the amount of 25% of the contract price if it exceeds \$100,000 as stated by State of Tennessee Code Annotated 12-4-201.
14. If the project cost in excess of \$25,000 a performance bond must be secured by the requesting party in an amount equal to the market improvement value.

## 20150602 03 CEILING TILE & GRID

The Sumner County Board of Education, herein known as "School System", is soliciting bids for ceiling tile. All vendors are required to include the cost of shipping to the School System Maintenance Department, 1500 Airport Rd., Gallatin, TN 37066 in the price of the material. Prices are to be firm and valid from July 1, 2015 – June 30, 2016. Refer to the following specifications:

### CEILING TILE

	Sq. Ft. / carton	Price / carton
USG #2110 Radar – Square Edge 2' x 2' x 5/8"	_____	\$ _____
USG #2115 Radar – Square Edge – Fire Rated 2' x 2' x 5/8"	_____	\$ _____
USG #2310 Radar – Square Edge 2' x 4' x 5/8"	_____	\$ _____
USG #2315 Radar – Square Edge – Fire Rated 2' x 4' x 5/8"	_____	\$ _____
USG #7000G – Nubby Premier – Square Edge 2' x 2' x 3/4"	_____	\$ _____

### CEILING GRID

	Pieces / carton	Price / carton
USG Donn DXL24 050N – 12' Main Tee	_____	\$ _____
USG Donn DXL216 050N – 2' Cross Tee	_____	\$ _____
USG Donn DX422 050N – 4' Cross Tee	_____	\$ _____
USG M7 050 – Wall Mold	_____	\$ _____
12 gauge – Hanger Wire	_____	\$ _____

**SUMNER COUNTY BOARD OF EDUCATION**

Purchasing Department  
1500 Airport Road  
Gallatin, TN 37066

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

AUTHORIZED COMPANY REPRESENTATIVE \_\_\_\_\_ *SIGNATURE*

AUTHORIZED COMPANY REPRESENTATIVE \_\_\_\_\_ *PRINTED*

DATE \_\_\_\_\_

BID TITLE 20150602 03 CEILING TILE & GRID

DEADLINE JUNE 2, 2015 @ 10:00 A.M.

BID GOOD THRU \_\_\_\_\_

NOTES: \_\_\_\_\_  
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