

Shipping:	-Delivery to school on or before May 11 th
Cost:	-Includes all charges: book production and shipping& handling for delivery to school
School Count Resolution	-All payments from the vendor to the school must be received by the first week of June.
School Contact	David Roberts: (615) 672-3761 or david.roberts@sumnerschools.org

NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by the Purchasing Supervisor at the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until 9:00 A.M. Local Time TUESDAY, MARCH 25, 2014 for WHITE HOUSE HIGH - YEARBOOKS, at which time the responses will be opened, taken under advisement and evaluated. BIDS WILL BE POSTED ON www.sumnerschools.org

GENERAL REQUIREMENTS AND CONDITIONS

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.
4. Partial payments will not be approved unless justification for such payment can be shown. Terms will be net 30 days. A.M., TUESDAY, MARCH 25, 2014
7. Facsimile responses will not be considered.
8. If a successful bidder violates any terms of their bid, the contract, school board policy or any law they may be disqualified from bidding for a period of two years for minor violations or longer for major violations. Bids from disqualified bidders will not be accepted during the period of disqualification.
9. Prices quoted on the response (if any) (11. Any deviation from these stated terms, specifications and conditions approved in writing by the Purchasing Supervisor, Vicki Currey (615) 451-6560.
12. All bids that exceed \$25,000 must have the Company Name, License Number, Expiration Date thereof and License Classification of Contractor listed on outside of sealed envelope required by State of Tennessee Code Annotated 6-6-19.
13. The awarded bidder will be required to post a performance and payment bond in the amount of