

Invitation to Bid

2016071 -02

PEST CONTROL

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for PEST CONTROL 1 : a m local time 7 X H V G D \ July 1 ,2016. Bid responses will be opened at that time, taken under advisement and evaluated. Should you have any questions please contact Linda Becker School Nutrition Director Sumner County Board of Education 615-451-5217-All proposals are subject to the Board of Education - V F R Q G L W L R Q V D Q G V S H F L I L F D W L R Q V Z K L F Vicky Currey, Purchasing Supervisor (615) 451-6560. All bids can be viewed online at www.sumnerschools.org.

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Responses to an Invitation to Bid will be received by the Purchasing Coordinator in the SUPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until D P / R F D O 7 L P H 7 X H V 6 D \ - X O \ 3 (6 7 & 2 1 7 5 2 / 6 (5 9 , & (6 at which time the responses will be opened, taken under advisement and evaluated. BIDS WILL BE POSTED ON www.sumnerschools.org

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1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.
4. Partial payments will not be approved unless justification for such payment can be shown. Terms will be net 30 days.
5. Payment will not be made until the said H V W & R Q W are inspected and approved as meeting all specifications by persons appointed by the Sumner County Board of Education.
6. Responses submitted must be in a sealed envelope and marked on the outside as follows:
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7. Facsimile responses will not be considered.
8. If a successful bidder violates any terms of their bid, the contract, school board policy or any law they may be disqualified from bidding for a period of two years for minor violations or longer for major violations. Bids from disqualified bidders will not be accepted during the period of disqualification.
9. Prices quoted on the response (if any) are to be considered firm and binding until the said 3 (6 7 & 2 1 7 5 2 / 6 (5 9 , & (6 are on the possession of the Sumner County Board of Education.
10. No purchase or contract is authorized or valid until the issuance of a Board Purchase Order in accordance with Board Policy. No Board Employee is authorized to purchase equipment, supplies or services prior to the issuance of such a Purchase Order.

SUMNER COUNTY SCHOOL NUTRITION PROGRAM
SPECIFICATIONS FOR
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We invite you to bid our requirements for Pest Control for kitchen/cafeteria related storage areas and the regular school facilities separate, also include with the school prices the following Central Office facilities: Larry Riggsbee Support 6 H U Y L F H & H Q W H U 7 H D F K H U ¶ V & H Q W H U 0 D W H U L D O & H Q W H U \$ G X O W the Sumner County School System, for a period of three years, August 2016 through July 2019. Services to be evaluated each six months. If not satisfied may be canceled at that time. Sumner County is interested in:

1. Creating strong partnerships with the suppliers of services.
2. Taking advantage of economies of scale to help reduce costs.
3. Better utilization of good quality chemicals for effective treatment.

Bid prices must remain firm throughout contract period. Bid prices must include treatment of the school area and the other location facilities in a separate price list. Simultaneous treatment is vitally important to control pests. Refer to Attachment for the list of schools.

Chemicals used must be USDA approved and have EPA license number. Chemicals used must be effective in treatment of pest control. The chemical Arilon must be used in each school for each month of treatment.

Service to cover 47 cafeteria locations, 47 school locations and 6 Central Office facilities. In addition to regular pest control services, the Contractor providing pest control services shall also include pricing for inspection and treatment of % H G % X J V 7 H U P L W H V % U R Z Q 5 H F O X V H D Q G % O D E N S C H O O R Z 6 S L G H U V

If there are any questions regarding this solicitation, please call Linda A. Becker, School Nutrition Director, Sumner County Board of Education at 615-451-5217.

Again, we thank you for your interest and participation in our bid for becoming partners in the 2016-2017 School Year.

Sincerely,

Linda Becker, School Nutrition Director
Sumner County School Nutrition Department
SumnerCounty Schools

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One billing shall be submitted once each month to the Sumner County Board of Education. The school cafeteria/kitchen related storage areas will be billed to the School Nutrition Program, 695 East Main Street, Gallatin, TN 37066. The school facilities and the Central Office locations will be billed to the Sumner County Board of Education.

In addition to the regular pest control services requested for the 2016-2017 school year for Sumner County Schools (Owner), the following services are to be bid as additional services not covered by the general specifications. Transport, handling, and use of all pesticides shall be in strict accordance with the PDQXIDFWXUHUV† ODEHO LQVWUXFWLRQV DQG DOO DSSOLFDE
Contractor shall take all necessary precautions to ensure student and staff safety, and all necessary steps ensure the containment of the pesticides to the site of the application. MSDA sheets on all pesticides used by the Contractor are to be made available to the Owner upon request.

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The Contractor providing pest control services shall also include pricing for inspection and treatment RI % H % X J V R Q D Q ³ D V Q H H G H G E D V L V e s i g n a t e d R e p r e s e n t a t i v e . T h e s e \ W services shall include inspection of the room(s) where infestation is suspected including all areas inside the room such as storage areas, back-packs, lockers, rugs, carpets, school supplied materials (i.e. desk books, etc..), and any other areas where activity might occur. Treatment of the room where positive identification of activity or indicators is to occur only after approval from the Q H r e p r e s e n t a t i v e . The room is to be closed off for 48 hours after treatment. Re-inspection of the room(s) is to occur 10 days after treatment. All infested areas are to be treated with both an approved residual and contact chemL F D O L Q V W U L F W D F F R U G D Q I n s t r u c t i o n W K W K H P D Q X I D F W X U H

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The Contractor providing pest control services shall also include pricing for inspection and treatment for
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Date Issued: June 2016

The undersigned agrees to bid our requirements for Pest Control for the contract period.

It is the responsibility of the bidder to have his bid mailed to the Larry Riggsbee Support Services Bldg., 1500 Airport Road, Gallatin, TN 37066 Q D V H D O H G H Q Y H O R S W U P W U N I G % L G F K R U R O H V before the date and time indicated.

Price Per Kitchen: _____

Price Per Location: _____

Company Name Street Address

Authorized Officer of Agent City and State Zip

PhoneNumber Date

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All bids shall be in accordance with the instructions to bidders and specifications as attached. Specifications intended to be open and non-restrictive.

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- x Inadequate truck fleets to handle predicted volume of goods
- x Inadequate sanitation
- x Documented unacceptable product

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It is the intent of Sumner County School Nutrition Program to involve and utilize the best product/services
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opportunity to do business with the School Nutrition Program. Regardless of the procurement method us
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identical or similar issues, or if a cure period would cause a delay that would impair the effectiveness of School District operations. In circumstances where an opportunity to cure is not available, termination will be effective immediately.

Notwithstanding the foregoing, the Contractor shall not be relieved of liability to the School District for damages sustained by virtue of any breach of this Contract by the Contractor.

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A party shall be deemed to have breached the contract if any of the following occurs:

1. Failure to provide products or services that conform to contract requirements or
2. Failure to maintain/submit any report required hereunder; or
3. Failure to perform in full or in part any of the other conditions of the contract
4. Violation of any warranty

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In the event of a breach of contract by the School District, the Contractor shall notify the School District in writing within 30 days of any breach of contract by the School District. Said notice shall contain a description of the breach. Failure by the Contractor to provide said written notice shall operate as an absolute waiver by & R Q W U D F W R U R I W K H 6 F K R R O ' L V W U L F W ¶ V a r E d u t h e S c h o o l D i s t r i c t Q R H Y H excuse the Contractor from full performance under this contract. In the event of breach by the School District, the Contractor may avail itself of any remedy at law in the forum with appropriate jurisdiction; provided, however, failure by the Contractor to give the School District written notice and opportunity to cure as G H V F U L E H G K H U H L Q R S H U D W H V D V D Z D L Y H U R I W K H 6 F K R R O ' L before the appropriate forum in Tennessee with jurisdiction to hear such a claim within one (1) year of the written notice of breach shall operate as a waiver of said claim in its entirety. It is agreed by the parties that t provision establishes a contractual period of limitations for any claim brought by the Contractor.

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All monthly statements are to be issued to include and end with the cut-off date which will be the LAST DAY OF THE MONTH.

Three (3) invoices must be furnished to each school at the time of delivery. Invoices must be signed by the cafeteria manager or designee; show quantity and price of each item delivered and total amount of the order.

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If an item must be returned or is rejected, the invoice must be signed by the manger or designee and the pers delivering.

At the end of each month, a separate statement showing invoice numbers and dates of delivery for each scho shall be mailed to the following address:

Sumner County School Nutrition Program
695 E. Main Street
Gallatin, TN 37066

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Invoices will be balanced with the statement and processed for payment. Statement should include any cred issued during the month.

All schools serviced under this contract are tax exempt.

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x All contracts awarded in excess of \$10,000.00 by grantees and their contractors or sub-grantees shall
F R P S O

- x All contracts over \$100,000.00 will require compliance with the Clean Air Act issued under Section 306, Section 508 of the Clean Water Act, Executive Order 11738 and Environmental Protection Agency regulation.
- x Bidders must comply with mandatory standards and policies related to energy efficiency which are contained in the State Energy Plan issued in compliance with Energy Policy and Conservation Act (PL 94-163, 89 Stat. 871).
- x A Certificate of Lobbying must be signed for all contracts over \$100,000.
- x A Certificate of Delegation of Authority must be signed for all contracts over \$25,000.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at http://www.ascr.usda.gov/complaint_filing_cust.htm and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 6907442; or
- (3) email: program.intake@usda.gov

This institution is an equal opportunity provider.

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Benny Bills Elementary
 Gallatin Senior
 Guild Elementary
 Howard Elementary
 R.T. Fisher Alternative
 Rucker Stewart Middle
 Joseph Shafer Middle
 Station Camp Elementary
 Station Camp Middle
 Station Camp Senior
 Union Elementary
 Vena Stuart Elementary

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Beech Elementary
 Beech Senior Annex 1 R & DIHWHULD
 Beech Senior
 GeneW. Brown Elementary
 George Whitten Elementary
 Hendersonville Senior
 Indian Lake Elementary
 Jack Anderson Elementary
 Knox Doss @ Drakes Creek Middle
 Lakeside Park Elementary
 Madison Creek Elementary
 Merrol Hyde Magnet School
 Millersville Elementary
 Nannie Berry Elementary
 Robert Ellis Middle
 T. W. Hunter Middle
 V. G. Hawkins Middle
 Walton Ferry Elementary
 William Burrus Elementary

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Clyde Riggs Elementary
 J.W. Wiseman Elementary
 North Sumner Elementary
 Oakmont Elementary
 Portland Gateview Elementary
 Portland East Middle
 Portland West Middle
 Portland Senior
 Watt Hardison Elementary

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Bethpage Elementary

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Westmoreland Elementary
 Westmoreland Middle
 Westmoreland Senior

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H.B. Williams Elementary
 White House Middle
 White House Senior Annex
 White House Senior

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Maintenance Department
 Transportation Department
 Material Center
 E. B. Wilson Building
 Teacher Center
 Central Office Building

Portland Middle East
604 South Broadway
Portland, TN 37148

V. G. Hawkins Middle
487-A Walton Ferry Road
Hendersonville, TN 37075

Portland Middle West
110 Nolan Private Drive
Portland, TN 37148

Vena Stuart Elementary
780 Hart Street
Gallatin, TN 37066

Portland Senior
600 College Street
Portland, TN 37148

Walton Ferry Elementary
732 Walton Ferry Road
Hendersonville, TN 37075

R. T. Fisher Alternative School
455 North Boyers Street
Gallatin, TN 37066

Watt Hardison Elementary
300 Gibson Street
Portland, TN 37148

Robert Ellis Middle
100 Indian Lake Road
Hendersonville, TN 37075

Westmoreland Elementary
4178 Hawkins Drive
Westmoreland, TN 37186

Rucker Stewart Middle
350 Hancock Street
Gallatin, TN 37066

Westmoreland Middle
4128 Hawkins Drive
Westmoreland, TN 37186

Shafer Middle
240 Albert Gallatin Blvd.
Gallatin, TN 37066

Westmoreland Senior
4300 Hawkins Drive
Westmoreland, TN 37186

Station Camp Elementary
1020 Bison Trail
Gallatin, TN 37066

White House Middle
2020 Hwy. 31W
White House, TN 37188

Station Camp Middle
281 Big Station Camp Blvd.
Gallatin, TN 37066

White House Senior Annex
111 Meadow Road
White House, TN 37188

Station Camp Senior
1040 Bison Trail
Gallatin, TN 37066

White House Senior
508 Tyree Springs Road
White House, TN 37188

T. W. Hunter Middle
2101 New Hope Road
Hendersonville, TN 37075

George Whitten Elementary
140 Scotch Street
Hendersonville, TN 37075

William Burrus Elementary
1336 Drakes Creek Road
Hendersonville, TN 37075

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary
Exclusion ±Lower Tier Covered Transactions

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7KH SURVSHFWLYH ORZHU WLHU SDUWLFLSDQW FHUWLILHV
LWV 3ULQFLSDOV LV SUHVHQWO\ GHEDUHG VXVSHQG HG S
YROXQWDULO\ H[FOXGHG IURP SDUWLFLSDWLRQ LQ WKLV W
:KHUH WKH SURVSHFWLYH ORZHU WLHU SDUWLFLSDQW LV X

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Sub-grants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into of a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
 - (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form 278, "Disclosure of Lobbying Activities," with its instructions.
 - (3) The undersigned shall require that the language of this certification be included in the award document for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-award recipients shall certify and disclose accordingly.
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Sumner County Board of Education

695 E Main Street
Gallatin TN 37068

Calendar 2016.17SY

Wednesday, July 27, 2016

New Student Registration

(at each school)

Approved by Board of
Education 11/17/15 rev
01.19.16

TBA
Mon-Tues, August-2, 2016

New Teacher PD

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SUMNER COUNTY BOARD OF EDUCATION
Purchasing Department
1500 Airport Road
Gallatin, TN 37066

COMPANY NAME

ADDRESS

TELEPHONE

EMAIL

AUTHORIZED COMPANY
REPRESENTATIVE

_____ SIGNATURE

AUTHORIZED COMPANY
REPRESENTATIVE

_____ PRINTED

DATE

BID TITLE 2016071 ↑