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## NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by the Purchasing Supervisor in the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until **9:00 a.m. Local Time April 11, 2017 for 20170411-BOE New Service Trucks** at which time the responses will be opened, taken under advisement and evaluated. ***BIDS WILL BE POSTED ON [www.sumnerschools.org](http://www.sumnerschools.org)***

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### GENERAL REQUIREMENTS AND CONDITIONS

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.
4. Partial payments will not be approved unless justification for such payment can be shown. Terms will be net 30 days.
5. Payment will not be made until the said 20170404-2-BOE Vision Board are inspected and approved as meeting all specifications by persons appointed by the Sumner County Board of Education.
6. Responses submitted must be in a sealed envelope and marked on the outside as follows:  
**RESPONSE 20170411-BOE (2) Two New Service Trucks**  
**DEADLINE: April 11, 9:00 a.m. Local Time**
- 7.

# The Sumner County School Board has approved the purchase of 60

new service trucks. These trucks will be used to provide a variety of

services to the community and are expected

to be delivered by the end of the year.

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William H. ...

Purchasing Department  
1500 Airport Road  
Gallatin, TN 37066

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

TELEPHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

AUTHORIZED COMPANY  
REPRESENTATIVE \_\_\_\_\_

AUTHORIZED COMPANY  
REPRESENTATIVE \_\_\_\_\_

DATE \_\_\_\_\_

BID TITLE 20170411-BOE (2) Two New Service Trucks

DEADLINE April 11, 2017 9:00 a.m. local time

BID TOTAL \$ \_\_\_\_\_

BID GOOD THRU \_\_\_\_\_

NOTES: \_\_\_\_\_

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