

Invitation to Bid

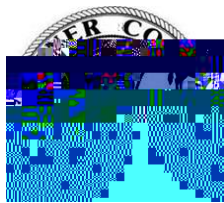
WASHERS FOR CRIMINAL JUSTICE CENTER SUMNER COUNTY GOVERNMENT

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County

PROPOSAL REQUEST

20170803-CO

Washer Replacement Project Criminal Justice Center



SUMNER COUNTY GOVERNMENT
SUMNER COUNTY, TENNESSEE

Advertisement Date: July 23, 2017
Deadline: August 3, 2017 at 2:00 pm

Introduction

Sumner County Government is hereby requesting proposals for purchase, installation and delivery of commercial laundry equipment washers/extractor at the Criminal Justice Center. **Sumner County is requesting proposals for the laundry equipment for the following location:**

Sumner County Criminal Justice Center, 117 West Smith Street, Gallatin, TN 37066

See specific proposal requirements in section XXII.

General Information

NEW VENDORS

1.

IV. Proposal Guarantee

Vendors must guarantee that all information included in their proposal will remain valid for a period of 90 days from the date of proposal opening to allow for evaluation of all proposals.

V. Related Costs

Sumner County Government is not responsible for any costs incurred by any vendor pursuant to the Request for Proposal. The vendor shall be responsible for all costs incurred in connection with the preparation and submission of its proposal.

VI. Insurance Requirements and Liability

Each bidder or respondent to the RFP who may have employees, contractors, or agents working on Sumner County properties shall provide copies of current certificates for general and professional liability insurance and for workers' compensation of a minimum of \$250,000. The owner or principal of each respondent must also be insured by workers' compensation if they perform any of the services on Sumner County properties. There will be no exceptions to the insurance requirement.

VII. Bond Requirements

Per State statute, Sumner County requires a performance bond, or bank letter of credit, for any construction projects that exceed \$25,000 upon bid award.

VIII. Payment Terms

Payment terms shall be specified in the bid response, including any discounts for early payment. All payments shall be made within 30 days of invoice. The Sumner County Finance Department does not allow the practice of picking up checks in person.

IX. Deadline

Sealed proposals will be accepted until **Thursday, August 3rd, 2017 @ 2:00 pm**. Proposals received after that time will be deemed invalid and returned unopened to the vendor. Vendors mailing proposal packages must allow sufficient time to ensure receipt of their package by the time specified. There will be no exceptions. Proposals will be opened and read aloud. **The reading of the bids will begin at 2:00 P.M. CST.**

X. Withdrawal or Modification of Proposal

A withdrawn proposal may be resubmitted up to the time designated for the receipt of proposals provided that it fully conforms to the same general terms and requirements.

XI. Package

The package containing the proposal must be sealed and clearly **WASHERS FOR CRIMINAL JUSTICE CENTER PROJECT PROPOSAL AND DO NOT OPEN** on the outside of the package.

Reponses must be hand delivered or mailed to the following address:

Sumner County Board of Education
1500 Airport Road
Gallatin, TN 37066
Attn: Purchasing Supervisor

XII. Right to Seek a New Proposal

Sumner County reserves the right to accept or reject any and all proposals for any reason. Proposals

XVII. Liabilities

The vendor shall indemnify Sumner County Government against liability for any suits, actions, or claims of any character arising from or relating to the performance under this contract by the vendor or its subcontractors.

Sumner County Government has no obligation for the payment of any judgment or the settlement of any claim made against the vendor or its subcontractors as a result of obligations under this contract.

**WASHER REPLACEMENT FOR
CRIMINAL JUSTICE CENTER/JAIL
BID FORM**

Date Submitted _____

TO: Sumner County, TN

I, _____

Of _____

Name of Company _____ Address City _____ Zip _____

_____ Hereby submit our bid for the

(Phone)

WASHERS FOR CRIMINAL JUSTICE CENTER PROJECT in accordance with the specifications and instructions set forth in these bid documents.

ITEM	QUANTITY	UNIT COST	TOTAL AMOUNT
65 lb. capacity commercial laundry equipment washer/extractor with network capable controls, liquid supply injection normal extract, single motor design, direct v-belt drive spray rinse, fast fill, stainless steel cabinet	(4)	_____	_____
Installation Costs	LS	N/A	_____
Delivery/Shipping Costs	LS	N/A	_____
TOTAL PROJECT COSTS			_____

Length of time necessary to complete this project

XXII. Termination of Agreement

Either party to this agreement shall have the right to terminate this agreement upon a 30 day written notice. Both parties shall be liable for payments or services due prior to the date of termination, but no further fees shall be due or payable after the notice of termination is received.

ATTACHMENT 1

STATEMENT OF NON-COLLUSION

The undersigned affirms that they are dully authorized to execute this contract, that this company,

ATTACHMENT 3

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:
Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in transactions under federal non-procurement programs by any federal department or agency;

Have not, within the three year period preceding the proposal, had one or more public transactions (federal, state, or local) terminated for cause or default; and

ATTACHMENT 4

CERTIFICATION BY CONTRACTOR

I, the undersigned, certify that on behalf of Contractor, I am authorized to attest and obligate the above certification and to legally bind Contractor to these terms, conditions and obligations.

_____ Title

_____ Name

_____ Date

_____ Witness