

Invitation to Bid

2019022-CO

Laminate & Carpet Flooring

Voters Registration Office
355 North Belvedere Drive Rm# 106
Gallatin TN 37066

Responses to an Invitation to Bid will be received by the Purchasing Supervisor ,
Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for
Bid 20190222-CO Laminate & Carpet Flooring until February 22, 2019 @ 10:00
a.m. Local Time . Bid responses will be opened at that time taken under
advisement

Sumner County Government, or herein known as Sumner County is hereby requesting a proposal for Laminate /Carpet Flooring for public area for Sumner County Voters Registration Office located at 355 North Belvedere Drive Room # 106 Gallatin , TN 37066

Each bidder or respondent to the RFP who may have employees, contractors, or agents working on Sumner County properties shall provide copies of current certificates for general and professional liability insurance and for workers' compensation of a minimum of \$250,000. The owner or principal of each respondent must also be insured by workers' compensation if they perform any of the services on School System properties. There will be no exceptions to the insurance requirement.

Payment terms shall be specified in the bid response, including any discounts for early payment. All payments, unless agreed upon differently, will be after receipt of service or product and approval of conformance with specifications. The Sumner County Finance Department does not allow the practice of picking up checks in person

Sealed proposals will be accepted until _____ local time. Proposals received after that time will be deemed invalid and returned unopened to the vendor. Vendors mailing proposal packages must allow sufficient time to ensure receipt of their package by the time specified. There will be no exceptions.

A withdrawn proposal may be resubmitted up to the time designated for the receipt of proposals provided that it fully conforms to the same general terms and requirements.

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must be hand delivered or mailed to the following address. on the outside of the package. Responses

Sumner County Board of Education
Attn: Purchasing Supervisor
1500 Airport Road
Gallatin, TN 37066

Proposals will be awarded to the best overall respondent as determined by that which is in the best interests of Sumner County.

In comparing the responses to this RFP and making awards, Sumner County may consider such factors as quality and thoroughness of a proposal, the record of experience, the references of the respondents, and the integrity, performance, and assurances in the proposal in addition to that of the proposal price.

- ξ Proposals will be examined for compliance with all requirements set forth herein.
- ξ Proposals that do not comply shall be rejected without further evaluation.

Invoices are to be submitted to:

Sumner County Voters Registration
355 North Belvedere Dr Rm # 106
Gallatin TN 37066

The vendor must provide an invoice(s) detailing the terms and amounts due and the dates due. All invoices shall indicate payment terms and any prepayment discounts.

Sumner County may, at any time, nullify the agreement if, in the judgment of Sumner County, the contractor(s) has failed to comply with the terms of the agreement. In the event of nullification, any payment due in arrears will be made to the contractor(s), but no further sums shall be owed to the contractor(s). The agreement between Sumner County and the contractor(s) is contingent upon an approved annual budget allotment, and is subject, with thirty (30) days notification, to restrictions or cancellation if budget adjustments are deemed necessary by Sumner County.

Sumner County, Tennessee is an equal opportunity employer. Sumner County does not discriminate towards any individual or business on the basis of race, sex, color, age, religion, national origin, disability or veteran status.

The successful contractor(s) agrees that they shall comply with all local, state, and federal law statutes, rules, and regulations including, but not limited to, the Rehabilitation Act of 1973 and the Americans with Disabil

Laminate / Carpet Flooring for Voters Registration Office.

Location : Sumner County Administration Building
Voters Registration Office
355 North Belvedere Drive Rm # 106
Gallatin TN 37066

- ¾ Must move all equipment , furniture, file cabinets, bookcases
 - ¾ Remove & dispose of existing flooring throughout all
 - ¾ Prep under flooring /slab for new installation
 - ¾ Carpet squares for (1) one main work area, (1) one office ,(1) one closet
 - ¾ Laminate for (1) one public area , (1) one front office reception area, (1) one office , (1) one hallway, (1) one breakroom ,(1) one conference room, (4) four closets
 - ¾ Replace vinyl wall bases
 - ¾ Description of the length and terms/conditions of Warranty
-

AnnetteHaw@sumnertn.org>

Purchasing Office
1500 Airport Road
Gallatin, TN 37066

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

EMAIL _____

AUTHORIZED COMPANY REPRESENTATIVE _____ SIGNATURE

AUTHORIZED COMPANY REPRESENTATIVE _____ PRINTED

DATE _____

BID TITLE 20190222-CO Laminate/ Carpet Flooring Voters Registration Office
DEADLINE February 22 ,2019 @ 10:00 a.m. local time

BID AMOUNT: \$ _____

BID VALID THRU _____

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The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in transactions under federal non-procurement programs by any federal department or agency;
2. Have not, within the three year period preceding the proposal, had one or more public transactions (federal, state, or local) termina

U.S. Department of the Treasury Internal Revenue Service

OMB No. 1545-0047

or type in

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

Exempt payee code (if any)

Note: For a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name.

Print or type name

Print or type address

Print or type city, state, and ZIP+4[®] address

Print or type telephone number (include area code)

Print or type correct TIN. See the instructions on page 33.

Print or type correct EIN (if applicable)

Print or type correct UIC (if applicable)

Print or type correct SSAN (if applicable)

Print or type correct RIN (if applicable)

Print or type correct TIN (if applicable)