



Pc	his	Pc	his
615-451-6560		615-451-6569	
<a href="#">c</a>	<a href="#">his</a>	<a href="#">c</a>	<a href="#">his</a>



Any alterations to this document made by the proposer may be grounds for rejection of proposals, cancellation of any subsequent award, or any other legal remedies available to the Sumner County Board of Education.

# NOTICE TO PROPOSERS

## TABLE OF CONTENTS

1. Introduction/Overview
  - 1.1. Purpose
  - 1.2. Contact Information
  
2. Requirements
  - 2.1. Contract Term
  - 2.2. Scope of Work/Specifications
  - 2.3. Contactor Obligations
  
3. Source Selection and Contract Award
  
4. Schedule of Events
  
5. Instructions for Proposal
  - 5.1.



## 2. Requirements

### 2.1. Contract Term

It is the intention of SCS to award a contract for a ~~year~~ term beginning July 1, 2019 thru June 30, 2020. SCS reserves the right to extend the contract for an additional four (4) ~~year~~ terms subject to agreement between both parties and approval by the SCS Board at its' regular stated meeting. SCS shall accept a request for price increase no later than sixty (60) days prior to the current term's expiration date.

The automated solid biocide program shall use an oxidizing microbiocide to provide biological control.

The water treatment supplier must have the capability of testing for biological contamination and control. The supplier must also have the capability of running Legionella tests as required.

C. ~~BB~~

Cycles of concentration are to be maintained within a range of 4.0 to 5.0 wherever possible.

D. ~~CC~~ ~~DD~~ ~~EE~~

All existing conductivity controllers and chemical feed pumps to be used unless deemed unrepairable.

The use of the required solid feeder boards for the cooling towers installation shall be included in the contract price. The feeder boards shall remain the property of the water treatment contractor and any maintenance required during the contract period shall also be included.

The contract agreement for "total coverage" shall include any equipment necessary to control/meter/inject into system(s) to be treated. Any required installation of such control/metering/injecting equipment and all materials for such installation shall be provided by the Contractor under "total coverage" price per contract agreement. The control/metering/injecting equipment shall remain the property of the Contractor, who is responsible for the cost of maintenance and upkeep of said equipment.

PULSED ELECTROMAGNETIC FIELD SYSTEMS

Monthly service visits shall be provided for these systems. Service of these systems shall consist of testing the water and recording the data as outlined by the manufacturer. All control parameters as outlined by the manufacturer shall be followed.

REQUIRED SUPERVISORY SERVICESA. ~~Site~~ ~~Check~~ ~~Frequency~~

Closed loops and geothermal systems will be tested on a quarterly basis once treated to specifications. Cooling towers will be serviced monthly when in operation.

B. ~~Site~~ ~~Check~~ ~~Frequency~~ ~~Chemical~~

- x Conduct chemical tests on each system (treatment residuals, conductivity, etc.)
- x Maintain treatment inventory, deliver treatment products to point of use, and add to systems as required.
- x Check, calibrate and clean conductivity control and chemical feed equipment as required. Inspect equipment for cleanliness and proper operation.
- x Provide service reports in electronic format listing test results
- x Provide a method to store technical data and service reports in an electronic format for easy and efficient access by Sumner County school personnel.

C. ~~Site~~ ~~Check~~ ~~Frequency~~

- x Training seminars provided on location as often as need arises.
- x Deposit analysis and Total Bacteria counts as required to maintain clean heat exchange equipment.

QUALIFICATIONS

- x Primary business activity is water treatment and must have been in business for a minimum of five years with water treatment as primary business activity and live within 50 miles.
- x Must have laboratory facility capable of running typical water and deposit analysis, corrosion coupon studies, and bacteria analysis.
- x Must have at least one full time staff member who has a college degree in chemistry or a related technical degree whose primary function is technical support.
- x Primary service representative must have at least a year experience in field service.
- x Must have at least one back up service representative who meets the same criteria as the primary representative.
- x Service representatives must have State of Tennessee Pesticide Certification in Microbial Control.
- x Provide resume for primary and back up representative as well as technical support staff with bid response.
- x Provide copies of Tennessee Pesticide Certification cards for primary and back up representatives.

	LOCATION	TYPE OF SYSTEM
1	BEECH ELEMENTARY 3120 LONG HOLLOW PIKE HENDERSONVILLE, TN 37075	COOLING TOWER COMMON CLOSED LOOP
2	BEECH HIGH 3126 LONG HOLLOW PIKE HENDERSONVILLE, TN 37075	COOLING TOWER COMMON CLOSED LOOP *PULSED ELECTROMAGNETIC FIELD SY
3	T.W. HUNTER MIDDLE 3101 NEW HOPE ROAD HENDERSONVILLE, TN 37075	GEO THERMAL
4	MADISON CREEK ELEMENTARY 1040 MADISON CREEK ROAD HENDERSONVILLE, TN 37075	COOLING TOWER COMMON CLOSED LOOP





35	PORTLAND HIGH 600 COLLEGE STREET PORTLAND, TN 37148	GEOHERMAL
36	PORTLAND WEST MIDDLE 110 NOLAN PRIVATE DRIVE PORTLAND, TN 37148	GEOHERMAL
37	WHITE HOUSE HIGH 508 TYREE SPRINGS ROAD WHITE HOUSE, TN 37188	CHILLED LOOP HOT LOOP
38	WHITE HOUSE HIGH ANNEX 111 MEADOWS ROAD WHITE HOUSE, TN 37188	COOLING TOWER COMMON CLOSED LOOP
39	H.B.WILLIAMS ELEMENTARY 115 S. PALMER CHAPEL ROAD WHITE HOUSE, TN 37188	GEOHERMAL
40	WHITE HOUSE MIDDLE 2020 HWY 31W WHITE HOUSE, TN 37188	GEOHERMAL
41	MILLERSVILLE ELEMENTARY 1248 LOUISVILLE HIGHWAY GOODLETTSVILLE, TN 37072	COOLING TOWER COMMON CLOSED LOOP







The outside of the proposal pack

- x Compensation/Price Data
  - o Address all costs associated with performance of the contracted services.
- x Past Performance and References
  - o Provided a minimum of three (3) client references for similar projects in size and scope successfully completed by Proposer within the last three (3) years. Attachment 36
  - o SCS may also consider other sources of pertinent past performance information, including the districts own experience with the Proposer.

#### 5.8. Request for Clarification of Proposals

Requests for clarification of proposals shall be distributed by the Purchasing Supervisor in writing (or email).

#### 5.9. Protests

In the event that any interested party finds any part of the listed specifications, terms or conditions to be discrepant, incomplete or otherwise questionable in any respect; it shall be the responsibility of the concerned party to notify the SCS Purchasing Office of such matters immediately upon receipt of the RFP. All notifications must be sent to the Purchasing Supervisor via email at [purchasing@sumnerschools.org](mailto:purchasing@sumnerschools.org)

Any actual or prospective Proposer who is aggrieved in connection with the RFP or award of a contract may protest to the Purchasing Supervisor and/or the Sumner County Board of Education at its regularly scheduled meeting.

ATTACHMENT 6.1 – ~~C~~**C** ~~16~~**16**

Company Legal Name: \_\_\_\_\_

Company Official Address: \_\_\_\_\_

\_\_\_\_\_

Company Web Site (URL): \_\_\_\_\_

Contact Person for project administration:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ (office)

\_\_\_\_\_ (mobile)

Email Address: \_\_\_\_\_



Attn: Purchasing Supervisor  
1500 Airport Road  
Gallatin, TN 37066

ATTACHMENT 6.2 - Bid # ~~20190502-02-BOE HVAC Water Treatment Service~~ ab  
~~20190502-02-BOE HVAC Water Treatment Service~~ e

Date \_\_\_\_\_

\$	MP
\$	AA
\$	C (5) of the high bid (5 of 1500 of the

Name & Address of Laboratory	
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Authorized Signature \_\_\_\_\_

Title \_\_\_\_\_

Printed Name \_\_\_\_\_

Vendor Legal Name \_\_\_\_\_

Address \_\_\_\_\_

(street)

(city, state, zip)

ATTACHMENT 6.3 – R6 s

~~Pj~~ ~~Name~~ : ab

Agency/Department: \_\_\_\_\_

Date of Project: \_\_\_\_\_ Dollar Value: \_\_\_\_\_

( )-12 ( )-12 ( )-12 ( )-12 ( )-( )-12 ( )-( ) / (8) ATEMC / P43 -0.001345. \_\_\_\_\_ (04 Tc 0.007 Tw T.91 [(( )-12 ( )-12



ATTACHMENT 6.5 – ~~Copy~~

The undersigned Proposer has carefully examined the instructions, requirements, specifications, terms and conditions of the RFP and certifies:

- x It is a reputable company regularly engaged in providing goods and/or services necessary to meet the requirements, specifications, terms and conditions of the RFP
- x All statements, information and representations prepared and submitted in response to the RFP are current, complete, true and accurate. Proposer acknowledges that the Sumner County Board of Education (SCS) will rely on such statements, information and representations in selecting the successful proposer(s).
- x That the prices quoted shall be SCS's pricing for the products and/or service.
- x It shall be bound by all statements, representations, warranties and guarantees made in its proposal.
- x Proposer acknowledges that the contract may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by SCS, in its sole discretion.
- x All purchase orders must be duly authorized and executed by SCS and subject to the terms and conditions of the RFP.

By checking this box, Proposer agrees that SCS reserves the right to extend the terms, conditions, and prices of this contract to other Institutions (such as State, Local and/or Public Agencies) who express an interest in participating in any contract that results from this RFP. Each of the piggyback Institutions will issue their own purchasing documents for the goods/services. Proposer agrees that SCS shall bear no responsibility or liability for any agreements between Proposer and the other Institution(s) who desire to exercise this option.

VENDOR LEGAL NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_ (office)







ATTACHMENT 6.9 – W9



ATTACHMENT 6.10 – ~~State C~~  
SUMNER COUNTY BOARD OF EDUCATION (SCS)

1. PREPARATION AND SUBMISSION OF BID.

- a. Failure to examine any drawings, specifications, or instructions will be at the proposer's risk. Any deviation from the site plan (w/2.6 (hg)6. b7 (i)5.dd7 (e)9 (r)4..) (ndl) (nf (m)8.8 ( t)2.6 (hg)6. (r)]TJ -05003 Tw r (m)4.o (R)1.po[(6)-13.2

2. **OPEN RECORDS.** In order to comply with the provisions of the Tennessee Open Records Act, all proposals will be publicly opened and are subject to public inspection after the award upon written request. Proposals must be present at ITO opening. Summary information will be posted the SCS website, [www.sumnerschools.org](http://www.sumnerschools.org) under the Invitation to Bid link.
3. **ACCEPTANCE AND AWARD.** SCS reserves the right to reject any and all proposals and to waive any informality in proposals and, unless otherwise specified by the

9. **PROHIBITIONS/NO VENDOR CONTRACT FORM.** Acceptance of gifts from vendors is prohibited. C.A. §12-4-106. The contract documents for purchase under this RFP shall consist of the successful proposer's bid and SCS's purchase order. The contract shall be subject to the terms and conditions of the contract. All by and for the account of SCS. The contract shall be subject to the terms and conditions of the contract. All by and for the account of SCS.
10. **PROHIBITION ON HIRING ILLEGAL IMMIGRANTS.** Tennessee Public Chapter No. 878 of 2006, C.A. §12-3-309, requires that Contractor attest in writing that Contractor will not knowingly utilize the services of illegal immigrants in the performance of this Contract and will not knowingly utilize the services of any subcontractor, if permitted under this Contract, who will utilize the services of illegal immigrants in the performance of this Contract. The attestation shall be made on the form, Attestation re Personnel Used in Contract Performance ("the Attestation"), which is attached and hereby incorporated by this reference.
11. **SALES AND USE TAX.** Before the Purchase Order/Contract resulting from this RFP is signed, the apparent successful proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax required by T.C.A. §2-3-306.
12. **ASSIGNMENT.** Neither the vendor nor SCS may assign this agreement without prior written consent of the other party.
13. **LIABILITIES.** The vendor shall indemnify SCS against liability for any suits, actions or claims of any character arising from or relating to this contract.

ATTACHMENT 6.11 – ~~VOL~~ **k**