INVITATION TO BID (ITB)

NUMBER: 20200811-02-BOE

SUMNER COUNTY BOARD OF EDUCATION

This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Competitive Sealed Proposal for this solicitation is in the best interest of SCS.

RFP Title: Career & Technical Education Equipment

Purchasing Staff Contact:

Chris Harrison	Janice Wright
Purchasing Supervisor	Purchasing Coordinator
615-451-6560	615-451

NOTICE TO PROPOSERS

There may be one or more amendments to this ITB. In order to receive communication for any such amendments issued specifically to this ITB, the proposer must provide the information requested below to the Sumner County Board of Education (SCS) Purchasing Department. The information may be sent by email to: Ohris Harrison, Purchasing Supervisor, chris.harrison@sumnerschools.org. SCS will send amendments only to those proposers which complete and return this information in a timely manner.

ITB Number:	20200811-02-BOE Career & Technical Education Equipment
Company Name:	
Mailing Address:	
Phone Number:	
Contact Person:	
Email Address:	
Authorized Sgnature:	
Printed Name:	
Date:	

Emailed amendments will be sent in a Microsoft Word (Office for Windows) or Portable Document Format (pdf) format. Any alterations to the document made by the proposer may be grounds for rejection of proposal, cancellation of any subsequent award or any other legal remedies available to SCS.

Amendments will also be posted on the SCS website <u>https://sumnerschools.org/index.php/current-bids-and-rfps</u> and attached to the solicitation listing as a PDF or WORD file. Check the particular solicitation on the Current Bids and RFPs webpage for any posted amendments.

By completing and returning this form, the Proposer has expressed its intent to provide a proposal for 20200811-02-BOE Career & Technical Education Equipment.

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4. Delivery of Proposals

Sealed proposals will be accepted until <u>August 11, 2020 @ 10:30 a.m. CDT</u>. Proposals received after that time will be deemed invalid. Vendors mailing proposal packages must allow sufficient time to ensure receipt of their package by the time specified. SCS shall not accept proposals via electronic transmission such as email, fax, etc. There will be no exceptions. Proposals will be opened and read aloud. The reading of the bids will begin at <u>10:30 a.m. CDT</u>.

Due to the nature of deliveries to the SCS Support Services Facility by carriers such as UPS, FedEx and such like; the proposal package will be accepted if the date and time on the delivery confirmation are indicated to be on or before the Proposal Deadline.

Delivery Address:	Sumner County Board of Education
	Attn: Purchasing Supervisor
	1500 Airport Road
	Gallatin, TN 37066

The package containing the proposal must be sealed and clearly marked on the outside of the package:

" 20200811-02-BOE Career & Technical Education Equipment" DO NOT OPEN

5. Protests

In the event that any interested party finds any part of the listed specifications, terms or conditions to be discrepant, incomplete or otherwise questionable in any respect; it shall be the responsibility of the concerned party to notify the SCS Purchasing Office of such matters immediately upon receipt of the ITB. All notifications must be sent to the Purchasing Supervisor via email at purchasing@sumnerschools.org.

Any actual or prospective Proposer who is aggrieved in connection with the ITB or award of a contract may g0 G[D 4ETO2Ma@rot2e30063(he)But09163i0gh-S(pp)a(vi)s5(a)10/(er)b6(v3bun)v4(eis)04(114/280)a2(106)E4(u)a(in)3(a

- o A U.S certificate of birth abroad (DS-1350 or FS-545)
- A report of birth abroad of a U.S citizen (FS-240);
- o A certificate of citizenship (N560 or N561);
- A certificate of naturalization (N550, N570 or N578);
- o AU.Scitizen identification card (I-197 or I-179); or
- Valid alien registration documentation or other proof of current immigration registration recognized by the United States Department of Homeland Security that name and current alien admission number or alien file number (or numbers if the individual has more than one number).

7.A Bid Form

Attn: Purchasing Supervisor 1500 Airport Road Gallatin, TN 37066

Date_____

DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
Gearhead Lathe Brand	3		
Model No			
Knee Mill Brand	2		
Model No			
<u>Toolroom Mill – Item #1</u> Brand3(p)23			

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7.BIRSForm W9

1944 - Anna Anna Anna Anna Anna Anna Anna An	Banana	
	Social security number	City, state, and ZIP code T List account number(s) here (optional) T List account number(s) here (
Part II Certification		E. Ital

ATTACHMENT 7.C – Attestation Re Personnel

ATTESTATION RE PERSONNEL USED IN CONTRACT PERFORMANCE

CONTRACTOR LEGAL ENTITY NAME	
FEDERAL EMPLOYER IDENTIFICATION NUMBER (or Social Security Number)	

The Contractor, identified above, does hereby attest, certify, warrant and assure that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the performance of this Contract, T.C.A. § 12-3-309.

SIGNATURE & DATE:

- 3. ACCEPTANCE AND AWARD. SCS reserves the right to reject any and all proposals and to waive any informality in proposals and, unless otherwise specified by the proposer to accept any item in the proposal. Action to reject all proposals shall be taken for unreasonably high prices, errors in the proposal documents, cessation of need, unavailability of funds, or any other reason approved by SCS
 - a. Contracts and purchases will be made with the lowest, responsive, responsible, qualified proposer. The quality of the articles to

- 10. PROHIBITION ON HIRING ILLEGAL IMMIGRANTS. Tennessee Public Chapter No. 878 of 2006, T.C.A. §12-3-309, requires that Contractor attest in writing that Contractor will not knowingly utilize the services of illegal immigrants in the performance of this Contract and will not knowingly utilize the services of any subcontractor, if permitted under this Contract, who will utilize the services of illegal immigrants in the performance of this Contract. The attestation shall be made on the form, Attestation re Personnel Used in Contract
- 11. SALES AND USE TAX. Before the Purchase Order/Contract resulting from this RFP/ ITB is signed, the apparent successful proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax as required by T.C.A. §12-3-306.
- 12. ASSIGNMENT. Neither the vendor nor SCS may assign this agreement without prior written consent of the other party.
- 13. LIABILITIES. The vendor shall indemnify SCS against liability for any suits, actions or claims of any character arising from or relating to the performance under this agreement by the vendor or its subcontractors. SCS has no obligation for the payment of any judgement or the settlement of any claim made against the vendor or its subcontractors as a result of obligations under this contract.
- 14. APPLICABLE LAW. Any contract shall be interpreted under the laws and statutes of the State of Tennessee. SCS does not enter into