This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Competitive Sealed Proposals for this solicitation is in the best interest of SCS.

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Chris Harrison	Janice Wright
Purchasing Supervisor	Purchasing Coordinator
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chris.harrison@sumnerschools.org	janice.wright@sumnerschools.org

Release Date: August 27, 2020 Proposal Due Date: September 23, 2020 @ 10:00 a.m. Local Time

Any altercations to this document made by the proposer may be grounds for rejection of proposals, cancellation of any subsequent award, or any other legal remedies available to the Sumner County Board of Education.

There may be one or more amendments to this RFP. In order to receive communication for any such amendments issued specifically to this RFP, the proposer must provide a Notice of Intent to Propose to the Sumner County Board of Education (SCS) Purchasing Department. The proposer must utilize this form when submitting notice. The notice may be sent by email to: Purchasing Office, purchasing@sumnerschools.org. SCS will send amendments only to those proposers which complete and return this information by the deadline list in the RFP Schedule of Events (Section 4).

RFP Number:		
Company Name:		
Mailing Address:		
Phone Number:		
Contact Person:		
Email Address:		
Authorized Sgnature		
Printed Name		
Date		
Any alterations to the o	vill be sent in a Microsoft Word (Office for Windows) or Portable Document Form document made by the proposer may be grounds for rejection of proposal, cancel ny other legal remedies available to the Sumner County Board of Education.	
	pe posted on the SCSwebsite	and
webpage for any poste	tion listing as a PDF or WORD file. Check the particular solicitation on the Current d amendments.	i Bids and RI-Ps
Ву		

2.	Requireme 2.1. 2.2.	nts Scope of Work/Specifications Contactor Obligations
3.	Source Sele	ection and Contract Award
4.	Schedule of	f Events
5.	Instructions 5.1. 5.2. 5.3. 5.4. 5.5. 5.6. 5.7. 5.8. 5.9.	Required Forms New Vendors Acknowledgement of Insurance Requirements Clarification and Interpretation of RFP Proposal Package Delivery of Proposals Evaluation of Proposals Request for Clarification of Proposals Protests
6.	Attachmen 6.1. 6.2. 6.3. 6.4. 6.5. 6.6.	Contact Information Bid Form/ Certification References Certification of Non-Collusion & Debarment or Suspension Attestation Re Personnel Drug Free Workplace Affidavit IRS Form W-9 * An online, fillable version can be found at https://www.irs.gov/pub/irs-pdf/fw9.pdf

Standard Terms & Conditions

Vendor Checklist

1. Introduction/Overview

1.1.

1.2.

6.8.

6.9.

Purpose

Contact Information

1. Introduction/Overview

1.1. Purpose

The Sumner County Board of Education (SCS) is requesting sealed proposals for BLANK as specified herein.

1.2. Contact Information

Unauthorized contact regarding this RFP with employees or officials of SCS other than the Purchasing Supervisor named below may result in disqualification from this procurement process.

Interested parties must direct all communication regarding this RFP to the Purchasing Supervisor, who is SCSs only official point of contact for this RFP.

RFP Procedures

Project Manager

Chris Harrison
Purchasing Supervisor
1500 Airport Road
Gallatin, TN 37066
chris.harrison@sumnerschools.org

20200923-BOE Station Camp High Soccer Building

5. Instructions for Proposal

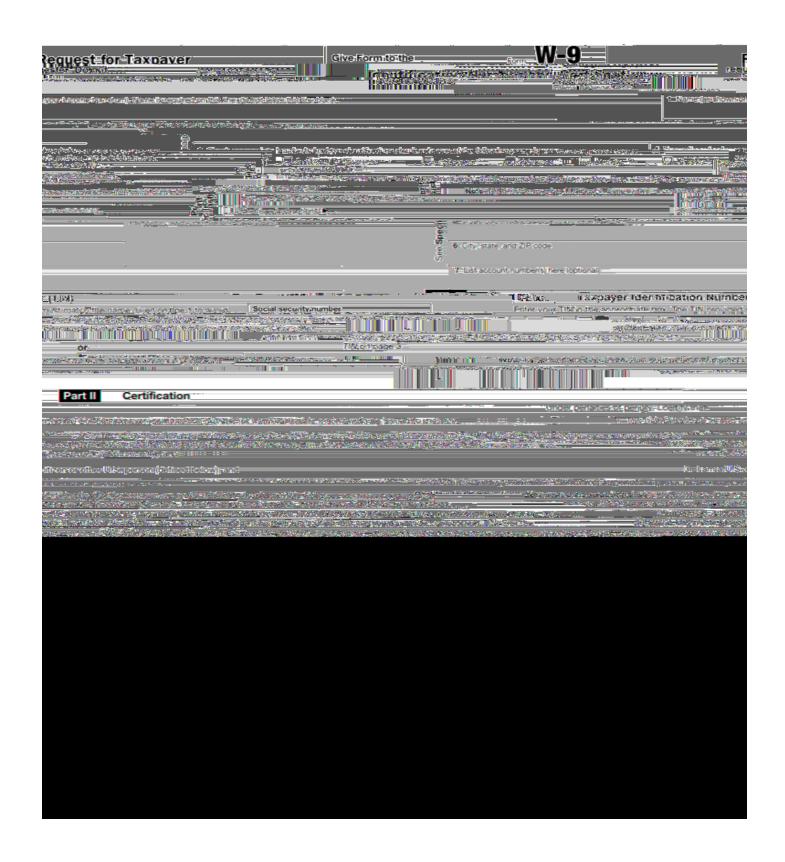
5.1. Required Forms

Proposer must complete and submit the Attachments in Section 6. Attachments may be omitted depending on the RFP requirements. Refer to the Table of Contents for omitted Attachments. Evidence of a valid State of Tennessee Business License and/or Sumner County Business License.

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Agency/ Department:		
Date of Project:	Dollar Value:	
Project Manager/Contact:		
Phone:	Email:	
:		
Agency/ Department:		
Date of Project:	Dollar Value:	····
Pro C / 9P \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		

CONTRACTOR LEGAL ENTITY NAME:	
FEDERAL EMPLOYER IDENTIFICATION NUMBER (or Social Security Number)	
SIGNATI IRE 8. DATE:	

NOTICE: This attestation MUST be signed by an individual empowered to contractually bind the Contractor.



Failure to examine any drawings specifications, or instructions will be at the proposer conditions and specifications must be coordinated with and approved in writing by the SCS Purchasing Supervisor.

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Page SCS reserves the right to reject any and all proposals and to waive any informality in proposals and,