

# REQUEST FOR PROPOSAL (RFP)

NUMBER: 20220901-02

SUMNER COUNTY BOARD OF EDUCATION

*This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Competitive Sealed*





1. Introduction/Overview

1.1. Purpose

The Sumner County Board of Education (SCS) 3MCI0 G equSoccer Netting S

## 2. Requirements

### 2.1. Scope of Work / Specifications

Jobsite: Beech High  
3126 Long Hollow Pike  
Hendersonville, TN 37075

Turnkey installation of a 130' Long Netting System and 225' Long Netting System.

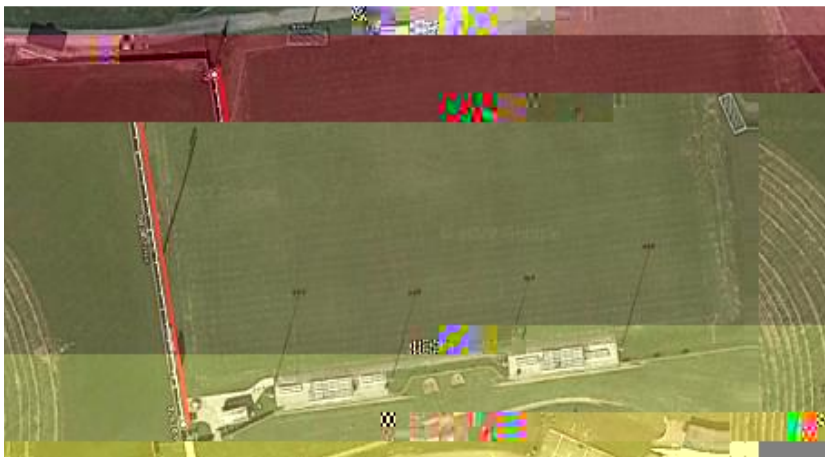
Removal of existing netting

Installation of new netting and all necessary hardware (cable, attachment rings, etc.)

Installation of new or additional poles as necessary for a proper installation

Netting to be UV treated, Square Mesh, 1" , UV & Outdoor Treated. Netting to have rope borders on all edges.

SCS recommends that interested bidders visit the jobsite to assess the site conditions and verify any necessary measurements. SCS shall not accept requests for additional cost due to lack of site assessment. SCS shall accept requests for additional cost due to unforeseen digging conditions such as rocky or sandy conditions. The bidder must list any exceptions to their bid price.



## 2.2. Standard Contractor Obligations

Shall provide and obtain all necessary materials, equipment and labor to perform all items listed in the Scope of Work.

Shall provide and obtain all necessary permits and schedule all necessary inspections with Local, County, etc. agencies as required by law.

Shall dispose of all generated waste materials in compliance with all Local, State and Federal guidelines, regulations and requirements.

Shall have property trained and experienced staff to facilitate the services specified in the Scope of Work. If applicable, the Contractor shall provide documentation that staff has received the

## 3. Source Selection and Contract Award

Award(s), if made, will be made to the Responsive and Responsible proposer(s) whose proposal is most advantageous to SCS, taking into consideration price and the other evaluation criteria set forth in the RFP.

- o General Criteria to be used in the selection process
  - Does the proposal include all required information, included completed attachment forms and affidavits?
  - Was the proposal delivered on or before the stated deadline? Did it include the required number of copies (hard & electronic)?
- o 8 # of questions to be asked of the proposer
  - Does the Proposer demonstrate an understanding of SCSs needs and proposed approach to the project?
  - Does the Proposer possess the ability, capacity, skill and financial resources to provide the service?
  - Can the Proposer take upon itself the responsibilities set forth in the RFP and produce the required outcomes in a timely fashion?
  - Does the Proposer have the character, integrity, reputation, judgement, experience and efficiency required for the project?

SCS reserves the right to enter into discussions with Proposers which have submitted proposals determined to be reasonably like of being considered for selection to assure a full understanding of and responsiveness to the RFP requirements. Every effort shall be afforded to assure fair and equal treatment with respect to the opportunity for discussion and/or revision of their respective proposals.

Upon mutual agreement by both parties, SCS shall grant the right to extend the terms, conditions and prices of contract(s) awarded from this RFP to other Institutions (such as State, Local and/or Public Agencies) who

Institutions will issue their own purchasing documents for purchase of the goods/services. Proposer agrees that SCS shall bear no responsibility or liability for any agreements between Proposer and the other Institution(s) who desire to exercise this option.







The outside of the proposal



ATTACHMENT 6.1 – Contact Information

Company Legal Name: \_\_\_\_\_

Company Official Address: \_\_\_\_\_

\_\_\_\_\_

Company Web Site (URL): \_\_\_\_\_

Contact Person for project administration:

Name:

Attn: Purchasing Supervisor  
1500 Airport Road  
Gallatin, TN 37066



ATTACHMENT 6.4 – Certification of Non-Collusion & Debarment or Suspension

The undersigned Proposer certifies that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.

The undersigned Proposer certifies, to the best of its knowledge and belief, that it and its principals:

Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in transactions under federal non-procurement programs by any federal department or agency in accordance with 2 CFR 200.213 and 2 CFR 180;

Have not, within the three-year period preceding the proposal, had one or more public transactions (federal, state or local) terminated for cause or default; and

Are not presently indicated or otherwise criminally or civilly charged by a government entity (federal, state or local) and have not, within the three-year period preceding the bid, been convicted or had a civil judgement rendered against it:

- For the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public transaction (federal, state or local) or a procurement contract under such a public transaction;
- For the violation of federal or state antitrust statutes, including those proscribing price fixing between competitors, the allocation of customers between competitors, or bid rigging; or
- For the commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

I understand that a false statement on this certification may be grounds for the rejection of this proposal or the termination of the award. In addition, under **18 U.S.C. 1001**, a false statement may result in a fine of up to \$10,000 or imprisonment for not more than five years, or both.

Company: \_\_\_\_\_

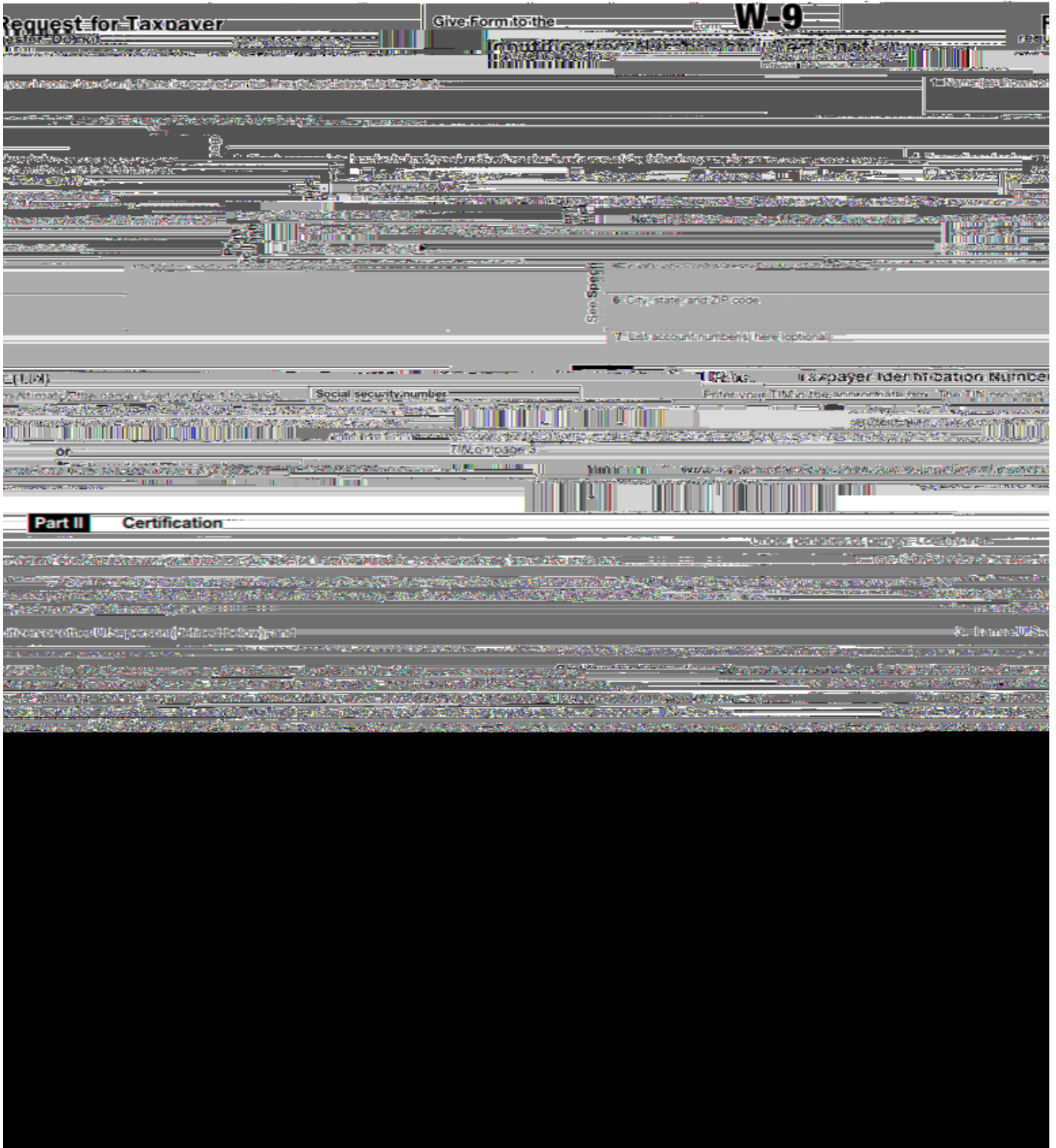
Respondent Signature: \_\_\_\_\_







ATTACHMENT 6.7 – W9









ATTACHMENT 6.9 – Vendor Checklist

Vendor Checklist for Prevention of Common RFP Mistakes that lead to Proposal Rejection

1. Submission of Proposal

\_\_\_ On-Time Submittal

- Deadline is listed in Section 4 Schedule of Events
- Late Proposals will be IMMEDIATELY DISQUALIFIED

\_\_\_ A Proposer may not submit alternate proposals unless requested.

\_\_\_ Tax not included in cost proposal.