REQUEST FOR PROPOSAL (RFP)

NUMBER: 20240307

SUMNER COUNTY BOARD OF EDUCATION

This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Competitive Sealed Proposals for this solicitation is in the best interest of SCS.

RFP Title: Station Camp High Gym Floor Replacement

Purchasing Staff Contact:

Chris Harrison	Janice Wright

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1. Introduction/Overview

    1.1. Purpose

H. INSTALLATION

- Install floor system covering all areas currently covered by a wood flooring system.
- Floor System
  - Cover the entire floor area and the perimeter run up the wall minimum of 4" with polyethylene moisture barrier with joints overlapped minimum of 6" and sealed per manufacturer's instructions.
  - Install rubber pads on the underside of lower plywood sub-floor per manufacturer's recommendations. Install continuous under all sheathing.
  - Install the lower plywood sub-floor perpendicular to the intended finish flooring direction. All joints shall be staggered 4'-0" and spaced ¼" apart. A minimum of a 1-1/2" expansion void along perimeter and all vertical obstructions
  - Install solid blocking at doorways, under bleachers in the stacked position, and below portable goals in accordance with manufacturer's recommendations.
  - Install upper plywood sub-floor diagonal to the lower sub-floor panels staggering joints 4'-0" and spaced ¼" apart. No joint in the second layer of sheathing shall coincide with a joint in the first layer. Secure these panels using 1" fasteners per wood flooring manufacturer's guidelines.
  - Machine nail or staple maple finish flooring to sub-floor with end joint properly driven up. Fasten at 10" to 12" on center. Provide proper spacing for humidity conditions in the specific region. Provide a 1.eiothu26 (o)-6.72fasoxuifi

2.2. Standard Contractor Obligations

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- Contractors awarded construction projects for the improvement of real property will be required to provide the following:
    - Signed AIA

- A certificate of naturalization (N550, N570 or N578);
- A U.S citizen identification card (I-197 or I-179); or
- Valid alien registration documentation or other proof of current immigration registration recognized by the United States Department of Homeland Security that contains the individual's complete legal name and current alien admission number or alien file number (or numbers if the individual has more than one number).

5.3. Acknowledgement of Insurance Requirements

By submitting a proposal, Proposer acknowledges that it has read and understands the insurance requirements for the proposal. The Proposer who may have employees, contractors, subcontractors or agents working on SCS properties shall carry current certificates for general and professional liability insurance and for workers' compensation as indicated below. The owner or Principal of each Proposer must also be insured by workers'

The outside of the proposal package must be labeled as follows (if applicable) per **T.C.A § 62-6-119**:

1. The name,

5.7. Evaluation of Proposals

The SCS Purchasing Supervisor will first examine the proposals to reject those that are clearly non-responsive to the stated requirements. Proposers who are determined to be non-responsive and/or non-responsible will be notified of this determination.

The evaluation process will include the following factors:

ATTACHMENT 6.1 – Contact Information

Attn: Purchasing Supervisor
1500 Airport Road
Gallatin, TN 37066

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ATTACHMENT 6.4 – Certification of Non-Collusion & Debarment or Suspension

The undersigned Proposer certifies that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and

ATTACHMENT 6.7 – Drug Free Workplace Affidavit

The Sumner County Board of Education is committed to maintaining a safe and productive work environment for its employees and to providing high quality service to its citizens. The goal of this policy is for Sumner County Board of Education

ATTACHMENT 6.8 – W9

ATTACHMENT 6.9 – Standard Terms & Conditions
SUMNER COUNTY BOARD OF EDUCATION (SCS)

1. PREPARATION AND SUBMISSION OF BID.

a. Failure to examine any drawings**,** specifications, or instructions will be at the proposer's risk. Any deviation from the stated terms, conditions and specifications must be coordinated with and approved in writing by the SCS Purchasing Supervisor.

b. RFP/ITB SUBMITTAL / SIGNATURE: Proposal shall give the full name and business address of the bidder. If the proposer is a corporation, the name shall be stated as it is in the corporate charter. Proposals must be signed in ink by the proposer's authorized agent. Unsigned proposals will be rejected. Proposals are to be sealed and the outside of the envelope is to reference the RFP/ITB number. The person signing the proposal must show their title, and if requested by the institution, must furnish satisfactory proof of his or her authority to bind his or her company in contract. Proposer

3. **ACCEPTANCE AND AWARD.** SCS reserves the right to reject any and all proposals and to waive any informality in proposals and, unless otherwise specified by the proposer to accept any item in the proposal. Action to reject all proposals shall be taken for unreasonably high prices, errors in the proposal documents, cessation of need, unavailability of funds, or any other reason approved by SCS.
    a. Contracts and purchases will be made with the lowest, responsive, responsible, qualified proposer. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the Institution, cash discount offered, and the delivery terms will be taken into consideration.
    b. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Supervisor.
    c. Prices quoted on the response (if any) are to be considered firm and binding until the said equipment, supplies or services are in the possession of SCS.
    d. If, during the performance of this contract, the cost of materials increases, through no fault of the contractor, the price of materials shall be equitably adjusted by an amount reasonably necessary to cover any such increase in the cost of materials. The contractor shall provide evidence of the cost increase prior to its' implementation. Annual or Multi