

# INVITATION TO BID (ITB)

NUMBER: 20240321

## SUMNER COUNTY BOARD OF EDUCATION

*This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Competitive Sealed Proposal for this solicitation is in the best interest of SCS.*

RFP Title: **Wood Building**

### Purchasing Staff Contact:

Chris Harrison	Janice Wright
Purchasing Supervisor	Purchasing Coordinator
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Release Date: March 14, 2024

Proposal Due Date:

*Any alterations to this document made by the proposer may be grounds for rejection of proposals, cancellation of any subsequent award, or any other legal remedies available to the Sumner County Board of Education.*

## NOTICE TO PROPOSERS

There may be one or more amendments to this ITB. In order to receive communication for any such amendments issued specifically to this ITB, the proposer must provide the information requested below to the Sumner County Board of Education (SCS) Purchasing Department. The information may be sent by email to: Chris Harrison, Purchasing Supervisor, [chris.harrison@sumnerschools.org](mailto:chris.harrison@sumnerschools.org). SCS will send amendments only to those proposers which complete and return this information in a timely manner.

ITB Number: **20240321 Wood Building**

Company Name: eC /P /MCID 6 BDC 7-0.004 Tc42.033Td( 0TjEMC /P /MCID 6 BDC 8-0.004 Tc 0.003 Tw -23.25 -3.6 (M C)-0.6.9 a  
eTc 0 Tw 6.728 0 Td5eC /P /MCID 6 BDC 9-0.004 Tc42.033Td( )TjEMC /P /MCID 6 BDC 10-0.004 T3.6 (( )3036 (m)

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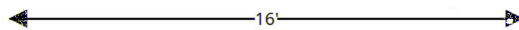
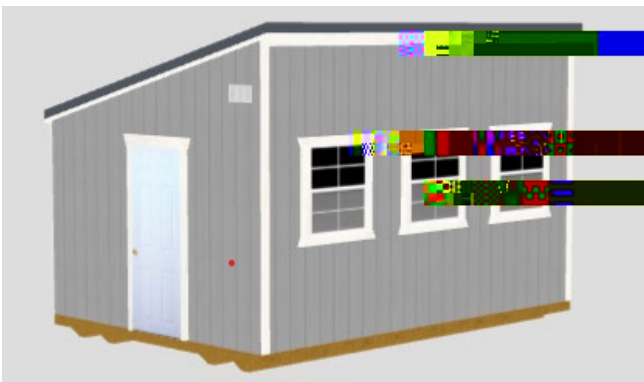
## 1. Specification

The following specification is based on information obtained via the website for Old Hickory Buildings. SCS shall accept bids for equivalent products meeting the same building construction.

### Single Slope Wood Building

- Estimated Order Quantity = 7
- 12' x 15'
- Flooring: Engineered Panels T&G
- Siding Type: LP SmartPanel
- Exterior Finish: Painted
  - Siding Color: Steely Gray
  - Trim Color: White
- Roof: Metal
  - Color: Charcoal
- Accessories:
  - 3x3 Window
    - Qty = 3, Evenly Spaced
  - Solid Door
    - Qty = 1
    - 4 installed on left hand side
    - 3 installed on right hand side

### LEFT HAND SIDE DOOR INSTALLATION





## 2. Source Selection and Contract Award

- Award, if made, will be made to the proposer submitting the lowest cost proposal and whom is also determined to be Responsive.
  - General Criteria to be determined "Responsive"
    - Does the proposal include all required information?
    - Does the proposal include completed attachment forms?
    - Was the proposal delivered on or before the stated deadline?
- SCS reserves the right to reject any proposal that takes exception to the specifications unless prior approval is requested and granted by SCS.
- Upon mutual agreement by both parties, SCS shall grant the right to extend the terms, conditions and prices of contract(s) awarded from this ITB to other Institutions (such as State, Local and/or Public Agencies) who express an interest in participating in any contract that results from this ITB. Each of the "piggyback" Institutions will issue their own purchasing documents for purchase of the goods/services. Proposer agrees that SCS shall bear no responsibility.

5. Protests

In the event that any interested party finds any part of the listed specifications, terms or conditions to be





7.B IRS Form W9

Form **W-9**  
(Rev. December 2014)  
Department of the Treasury  
Internal Revenue Service

**Request for Taxpayer  
Identification Number and Certification**

Give Form to the  
requester. Do not  
send to the IRS.

Print or type name (do not check appropriate box for federal tax classification, check only one) 1. Sole proprietor or individual sole proprietor  2. C corporation  3. S corporation  4. Partnership  5. Trust/estate  (Certain entities not individuals. See instructions on page 3.)

Exemption from FATCA reporting  (See instructions on page 3.)

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**7.C – Certification of Non-Collusion & Debarment or Suspension**

The undersigned Proposer certifies that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.







3. **ACCEPTANCE AND AWARD.** SCS reserves the right to reject any and all proposals and to waive any informality in proposals and, unless otherwise specified by the proposer to accept any item in the proposal. Action to reject all proposals shall be taken for unreasonably high prices, errors in the proposal documents, cessation of need, unavailability of funds, or any other reason approved by SCS.
- a. Contracts and purchases will be made with the lowest, responsive, responsible, qualified proposer. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the Institution, cash discount offered, and the delivery terms will be taken into consideration.
  - b. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Supervisor.
  - c. Prices quoted on the response (if any) are to be considered firm and binding until the said equipment, supplies or services are in the possession of SCS.
  - d. If, during the performance of this contract, the cost of materials increases, through no fault of the contractor, the price of

