

REQUEST FOR BID (RFB)

NUMBER: 20250107

SUMNER COUNTY BOARD OF EDUCATION

This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Competitive Sealed Submissions for this solicitation is in the best interest of SCS.

RFB Title: **Hendersonville High Baseball Building Construction**

Purchasing Staff Contact:

| | |
|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Chris Harrison | Janice Wright |
| Purchasing Supervisor | Purchasing Coordinator |
| 615-451-6560 | 615-451-6569 |
| chris.harrison@sumnerschools.org | janice.wright@sumnerschools.org |

| | |
|--------------------------------|-------------------------------------------------|
| Release Date: December 5, 2024 | Submission Due Date: January 7, 2024 @ 10:00 am |
|--------------------------------|-------------------------------------------------|

Any alterations to this document made by the Bidder

NOTICE TO BIDDERS

6 (2o)0T.hFe may be one or more amendments to this B1o[DTn (1)+0.I[(N)2.6 (n)10.6 (o)0.6 to0.6 9g2oh o2oeyemmd-2.65

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1. Introduction/Overview

The Sumner County Board of Education (SCS) is requesting sealed

FRAMING

A. Trusses

2ft. on center

Single slope design

B. Doors

Exterior: 2 single and 1 double

- Includes panic hardware and closers

Interior: 2 single

- Includes panic hardware and closers

The outside of the submission package must be labeled as follows (if applicable) per T.C.A. § 62-119:

- A. The name, license number, expiration date thereof, and license classification of the contractor applying to bid for the prime contract;
- B. The name, license number, expiration date thereof, and license classification of the contractor applying to bid for the masonry contract where the total cost of the materials and labor for the masonry portion of the construction project exceeds one hundred thousand dollars (\$100,000);
- C. The name, license number, expiration date thereof, and license classification of the contractor applying to bid for the electrical, plumbing, heating, ventilation, or air conditioning contracts except when such contractor's portion of the construction project is less than twenty-five thousand dollars (\$25,000);
- D. For each vertical closed loop geothermal heating and cooling system, the name, license number, expiration date thereof, and license classification of the contractor applying to bid for the geothermal heating and cooling system.

13. REQUEST FOR CLARIFICATION OF SUBMISSION

Requests for clarification of submissions shall be distributed by the Purchasing Supervisor in writing (or email). Any questions concerning the submission documents must be received by the Purchasing Supervisor no less than ninety-six (96) hours before the bid opening date. **T.C.A. § 124-113 (b)**

No addenda will be issued within less than forty-eight (48) hours of the bid opening date, excluding weekends and legal holidays, unless the bid deadline is extended for a reasonable period as determined by the Purchasing Supervisor, which shall not be less than forty-eight (48) hours, excluding weekends and legal holidays, to allow for any necessary changes to the submission documents and to allow Bidders to resubmit accordingly. **T.C.A. § 124-113 (a)**

14. PROTESTS

ATTACHMENT 7.1 – Contact Information

Company Legal Name: _____

Company Official Address: _____

Company Web Site (URL): _____

Contact Person for project administration:

Name: _____

Address: _____

Phone Number: _____ (office)

_____ (mobile)

Email Address: _____

ATTACHMENT 7.3 – References

Project Name/Location: _____

Agency/Department: _____

Date of Project: _____ Dollar Value: _____

Project Manager/Contact: _____

Phone: _____ Email: _____

Project Name/Location: _____

Agency/Department: _____

Date of Project: _____ Dollar Value: _____

Project Manager/Contact: _____

Phone: _____ Email: _____

Project Name/Location: _____

Agency/Department: _____

Date of Project: _____ Dollar Value: _____

Project Manager/Contact: _____

Phone: _____ Email: _____

Project Name/Location: _____

Agency/Department: _____

Date of Project: _____ Dollar Value: _____

Project Manager/Contact: _____

Phone: _____ Email: _____

*Bidder

ATTACHMENT 17.4 – Certification of Non-Collusion & Debarment or Suspension

The undersigned Bidder certifies that they are duly authorized to execute this contract, that this company,

ATTACHMENT 7.8 – Criminal Background Compliance Affidavit

STATE OF

ATTACHMENT 7.10 – W9

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor C corporation S corporation Partnership Trust/estate

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ATTACHMENT 7.11 – Standard Terms & Conditions

PROHIBITIONS/NO VENDOR CONTRACT FORM

Acceptance of gifts from Bidder/Proposer is prohibited. T.C.A. §124-106. The contract documents for purchase under this RFB/RFP/ITB shall consist of the successful Bidder/Proposer bid and SCS's purchase order. The Bidder/Proposer may request exceptions to terms and conditions and/or request SCS to accept other terms and conditions by means of subsequent documents such as invoices, warranty agreements, license agreements, etc. All subsequent documents shall be open to revision for impermissible language. SCS reserves the right to render the submission unresponsive and subject the submission to rejection if successful terms cannot be negotiated.

PROHIBITION ON HIRING ILLEGAL IMMIGRANTS

Tennessee Public Chapter No. 878 of 2006, C.A. §12-3-309, requires that Contractor attest in writing that Contractor will not knowingly utilize the services of illegal immigrants in the performance of this Contract and will not knowingly utilize the services of any subcontractor, if permitted under this Contract, who will utilize the services of illegal immigrants in the performance of this Contract. The attestation shall be made on the form, Attestation re Personnel Used in Contract Performance ("the Attestation"), which is attached and hereby incorporated by this reference.

SALES AND USE TAX

Before the Purchase Order/Contract resulting from this RFP/IFB is signed, the apparent successful Bidder/Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax as required by T.C.A. §306.

ASSIGNMENT

Neither the Bidder/Proposer nor SCS may assign this agreement without prior written consent of the other party.

LIABILITIES

The Bidder/Proposer shall indemnify SCS against liability for any suits, actions or claims of any character arising from or relating to the performance under this agreement by the Bidder/Proposer or its subcontractors. SCS has no obligation for the payment of any judgement, or the settlement of any claim made against the Bidder/Proposer or its subcontractors as a result of obligations under this contract.

APPLICABLE LAW

Any contract shall be interpreted under the laws and statutes of the State of Tennessee, C.A.

ATTACHMENT 7.12 –Vendor Checklist

Bidder Checklist for Prevention of Common RB Mistakes that lead to Bid Rejection

SUBMISSION OBID

On Time Submittal

Deadline is listed in Section 4 -Schedule of Events

Late Submissions will be IMMEDIATELY DISQUALIFIED

A Bidder may not submit alternate bids unless requested.

Tax not included in submission.